



City of NORFOLK

December 1, 2015

TO: ALL POTENTIAL BIDDERS

RE: IFB 4880-0-2016/DH, City Wide Pest Control Service, Addendum 1

Due: December 16, 2015 at 2:00 p.m. Eastern Time

The above referenced IFB is hereby amended and clarified to include the following revisions to the solicitation document(s):

The due date has been changed to **December 29, 2015 at 2:00 p.m.** Eastern Time.

Schedule of Events:

Event	Date
IFB Issued	November 19, 2015
Pre-Bid and Site Visit	December 7, 2015 at 10:00 a.m. (All times listed are prevailing Eastern Time.) Office of the Purchasing Agent Conference Room 232 E. Main Street, Suite 250 Norfolk, Virginia 23510
Question 1 Deadline	December 10, 2015 at 2:00 p.m.
Amendment 2 Issued	December 15, 2015
Question 2 Deadline	December 18, 2015 at 2:00 p.m. (Questions pertaining to Addendum 2)
Amendment 3 Issued	December 22, 2015
Bids Due	December 29, 2015 at 2:00 p.m.
Intent to Award posted	January, 2016
Contract begins	January, 2016

All other provisions of the IFB shall remain unchanged. The provisions, herein, shall become part of the IFB package, and bidder shall acknowledge receipt of the addendum by signing in the space provided below and returning it with your proposal.

Signature: _____
(Bidder)

Sincerely,

Danny Hawk
Procurement Specialist

Office of the Purchasing Agent
232 East Main Street, Suite 250 ■ Norfolk, Virginia 23510
Phone: 757-664-4787 ■ Fax: 757-664-4018